



2026 Ida Soule Form Helpful Hints

Helpful Hints for the Ida Soule Award

- Beginning in 2026, the UTO grant committee will only choose one application to move forward at any amount above \$55,000. This does not guarantee that the grant will be funded, meaning that there may or may not be an Ida Soule Award each year. Applications not selected to move forward at the higher amount will be considered at the lower amount for funding.
- We strongly recommend seeing the additional funding as a second phase to the initial project represented in the smaller funding request. We recommend reviewing the UTO grant list to see the kinds of projects that get funded at the higher amount. Many applicants who ask for the higher amount fail to justify either portion of the project because the scope is unclear in the application and budget. Be sure to think through the full request and the smaller request.
- Applicants will need to fill out an additional form and include additional information on their budget, helpful hints for those items are below.

Helpful Hints for Filling Out the Ida Soule Award Form

- Be sure to read the notes at the top of the form and use them to help you answer the questions.
- This form includes three questions that get to the heart of what makes a project eligible for additional funding: transformative project for your community, the project is necessary and needed now, and the project impact. It is very important that you can clearly articulate the capacity your community has for this project and show that it can be completed successfully either scaled up or down.

Helpful Hints for the Budget for Ida Soule

- We recommend thinking about the budget as way to scale your project. The budget at \$55,000 should allow for your project to move forward as either a pilot or a smaller scale project. It should not be the same budget as the \$100,000 with items simply removed. Begin with the \$55,000 budget, and then consider your capacity and the projects ability to transform the community if you had additional funds.
- We do not recommend applying for this fund if your higher grant just allows you to do the same project in multiple locations or if you do not have other funding sources available for this project.

Item	Purpose	\$55,000 Request	Funded By	100,000 Request	Funded By
Program:					
Meals	We currently hold a community meal for families in need every Monday through Thursday. These families have asked that we consider an afterschool program and laundry to help their families succeed.	0	Congregation	-	Congregation
Staffing	hire a part time person to supervise the after school program, including the ongoing training of volunteers	20,000	UTO	20000	UTO
Training for Volunteers	Safe Church Training, Crisis Management Training, and materials overview training will be provided by a parishoner who provides these training to our Faith Formation program and local school district	0	Volunteer time	0	Volunteer Time
Computers	Create a computer lab for students to use to type papers and complete other requirements for school that utilize a computer	9,000	UTO	10000	UTO
Printers	Two Epson printers that are ink efficient will be purchased so students can print out assignments	1000	UTO	1000	UTO
Tables, Chairs	Donated by another congregation that is upgrading their furniture	0	St. Alban's	0	St. Alban's
Commercial Washers and Dryers (\$5,000 for one set, 5 sets needed)	Our community needs access to laundry machines. Many of the students lack clean clothes for school, so volunteers will help manage the laundry services while students are working on their homework.	25,000	UTO	25,000	UTO
Renovation		55,000			
Flooring	The floor is currently asbestos tile that is not damaged, we would like to cover it with new, durable flooring to increase safety for our program.	0	Would have to fundraise for this amount.	10,000	UTO
Paint and Painting Supplies	The dry wall is in good shape, but the paint is not. We would like funding to paint the room so it is more welcoming to students and their families.	0	We would work with local restaurants for fundraising nights to raise this amount.	2,000	UTO
HVAC Updates	Current our space does not have air conditioning which means our program cannot comfortably meet in the summer months. This would allow us to function year round to support at risk families.	0	We would try to find other grant funding for this, but it would likely go unfunded.	30,000	UTO
Initial Supplies for the laundry	We would like to purchase shelves, laundry carts, and an initial stock of soap, etc. for the laundry room.	0	We would hold a fundraiser for these items.	2,000	UTO
Total Expenses for Project				\$100,000.00	