



How to use UTO resources on your e-reader

On a computer, phone, or tablet without an e-reader app:

[Click here for more instructions.](#)

1. **Log in.** Go online and log into your Amazon account through your PC. Go to **Manage my devices** and scroll down until you find your **Kindle**.
2. **Personal email.** Each Kindle comes with its own email address so find yours now. This is where you are going to email your PDF.
3. **You've Got Mail.** Create a new email with **Convert** as the subject line. Attach your PDF to this email and address it to your Kindle's personal email.
4. **Download in progress.** Amazon will automatically convert your PDF into a Kindle format. Give the Kindle time to update and download your PDF from its servers. Then you'll be able to read a PDF on your Kindle.

On a computer with an e-reader app:

This will upload the PDF from your computer to your e-reader app. Once it is added to the app, it should be accessible through your e-reader library on any device.

1. Download the PDF
2. In your files, right click on the PDF
3. Click on the "open with" option
4. Select your e-reader

On a smart phone or tablet with an e-reader app:

1. Open the PDF on your internet browser
2. Click the "share" icon (this is typically a box with an arrow coming out the top of it. On Google chrome, this is found in the right hand corner of the search bar/url space).
3. Share to your e-reader app.