



Date: December 7, 2018

To: Diocesan Bishops of Dioceses receiving block grants from the budget of The Episcopal Church

From: The Rev. Canon Heather L. Melton, Staff Officer for the United Thank Offering (UTO)
Sherri Dietrich, United Thank Offering Board President

Re: Addendum to the 2019 United Thank Offering Grant Process

Greetings in Christ's Friendship!

We are writing to remind you about the process to apply for companion grants for those dioceses receiving funding from the General Convention Budget. **The UTO Board extends the invitation to apply for a Companion Grant to these Dioceses: Cuba, Haiti, Virgin Islands, North Dakota, South Dakota, Alaska, Navajoland, Micronesia, Taiwan, Colombia, Dominican Republic, Ecuador Central, Ecuador Litoral, Honduras, and Venezuela.** For these Dioceses, we will accept two grant applications annually, one submitted from the diocese and one submitted by a companion or partnering diocese.

As a reminder, we are asking you to screen the applications and submit only **one** Companion Grant Application per year. **The Board will only accept one Companion Grant per Overseas or Aided Diocese if we receive multiple Companion Grant applications from one diocese, all applications from your diocese will be rejected.** Our staff will do their best to contact you so you can resubmit your application in time for the deadline, but we encourage you to be vigilant and only sign a form for two grant applications. We suggest that you be in contact with your companions to know which are interested in applying for a grant on your behalf and ask that they submit the application at least one month in advance of the deadline for submission so you have time to discern which application to submit.

If you have questions or need assistance with the application or with final grant reports do not hesitate to contact Heather Melton at hmelton@episcopalchurch.org or call 1-917-771-3366. Please note that we will only be able to offer minimal assistance in the final week before applications are due and our staff is on vacation from December 17-January 6. We wish you the best of luck with the application process, and we look forward to learning about the exciting new initiatives taking place in your dioceses and with your companions.